

# Kentucky History Awards



presented by the

*Kentucky*  
HISTORICAL SOCIETY

2023 Award Nomination Packet



The Kentucky Historical Society (KHS) is an agency in Kentucky's Tourism, Arts, and Heritage Cabinet. The KHS campus has three sites in historic downtown Frankfort: the Old State Capitol; the Kentucky Military History Museum; and the Thomas D. Clark Center for Kentucky History serving as KHS headquarters with a signature museum, exhibits, library, research facilities, object & archival collections, museum store, and more. KHS is a Smithsonian Affiliate and has full American Alliance of Museums accreditation.

Each year, the Kentucky Historical Society (KHS) sponsors the *Kentucky History Awards*, recognizing the outstanding achievements of history-related organizations and the people connected with them. KHS encourages nominations for projects and people who promote the value of Kentucky history through awareness, preservation, and appreciation of state and local history.

## NOMINATION RULES

- Nominations must pertain to some aspect of Kentucky state or local history or must have been a project sponsored by or initiated to benefit a museum, historical society, library, genealogical society, or other history-related organization in Kentucky.
- All nominated projects must have been initiated or completed from January 1, 2022, to December 31, 2022.
- Nomination deadline is close of business at 5:00 pm EST **Friday, March 17, 2023.**
- KHS does not accept late entries or consider incomplete nominations.
- KHS encourages self-nominations for projects, programs, or publications.
- One may nominate more than one project or person. There is no limit to the number of nominations one may submit.
- KHS reserves the right to disqualify any nomination that does not meet the minimum requirements, as determined by the staff or award judges.

## PREPARING A NOMINATION

### Nominees may be:

*Individuals*

*Organizations*

*Museum Professionals*

*Volunteers*

*Board Members*

*Business and Civic leaders*

*Historians*

*Librarians*

*Community Representatives*

*History-Related Organization*



For each nomination, you must complete a packet that includes **one full set** of the following:

- **Checklist** showing the submission includes all required components of the nomination packet
- **Nomination form** providing information on the nominee, nominator, and award category
- **Descriptive narrative** explaining how the nominee meets the award category criteria  
*\*The descriptive narrative may not exceed two pages.*

- **Supporting materials**, such as photographs, flyers, articles, or other materials documenting the project or person's work *\*Supporting materials will not be returned to the nominee and remain property of the Kentucky Historical Society.*
- **Digital photograph of the nominee** to be used during the award ceremony, if selected
- **One to three digital photographs** of the nominated project, program, or publication demonstrating the individual or group's contributions *\*KHS reserves the right to use these photographs in promotional materials related to KHS or the Kentucky History Awards program.*

Additional nomination requirements for the **GENERAL AWARDS** category:

- **Printed Publication** nominations must include a copy of the work (book, pamphlet, poster, catalog, newsletter, or journal.)
- **Electronic Publication** nominations must include a live link to the work (website, database, index, etc.) on the nomination cover sheet.
- **Program** nominations must include supporting documentation in the form of photographs, attendance figures, exhibit drawings or outlines, exhibit label text, flyers, brochures, newspaper articles, evaluations, scripts for audio/visual presentations, oral history transcriptions, etc.

**OPTIONAL MATERIAL** – You may submit up to three (3) letters of support for the nomination.



## AWARD CATEGORIES

*(One recipient will be selected from each category.)*

### SERVICE AWARDS:

- **Thomas D. Clark Award of Excellence** – presented to a local history-related organization for outstanding achievement throughout the year.
- **Award of Distinction** – presented to a non-paid individual for significant contribution as a volunteer, board, or other member of a history-related organization.
- **Frank R. Levstik Award for Professional Service** – presented to a recently retired (within the last two years) paid staff member of a Kentucky history-related organization.
- **Dr. James C. Klotter Lifetime Dedication to Kentucky History Award** – presented to an individual who demonstrates a consistent, long-term commitment to Kentucky history through work, activities, or support of Kentucky history-related organizations.

### SPECIAL AWARDS:

- **Brigadier General William R. Buster Award** – presented to an individual for significant contribution to Kentucky's military history through work, activities, or support of Kentucky history-related organizations.
- **Volunteer Organization or Group** – presented to an organization managed exclusively by volunteers or volunteer group for significant contribution through non-paid work, activities, or support of a Kentucky history-related organization.
- **Community Impact Award** – presented to an organization for significant contribution to a local community through long-term engagement and expanded access or connection to a Kentucky history-related organization.
- **Kentucky Public History Intern Award** – presented to a higher education student (undergraduate or graduate level) for significant contribution as an intern with a Kentucky public history institution.

### GENERAL AWARDS:

- **Education:**
  - Exhibitions
  - Multimedia (including audio/visual and oral history projects)
  - Preservation
  - Programming (public or school-related)
  - Special Projects

- **Publications:**
  - Books, pamphlets, or other printed materials
  - Websites, online indexes, or other digital media

## DESCRIPTIVE NARRATIVES

In two pages or less, describe how the nominee or project meets or exceeds the criteria within the appropriate award category. **Narratives may not exceed two pages.**

## SERVICE AWARDS

### ***Thomas D. Clark Award of Excellence***

Explain how the nominee has:

- raised the visibility and relevance of history within its community through programs,
- exhibitions, publications, and services;
- presented balanced and varied programs, exhibits, and publications throughout the year;
- based programs, exhibits, and publications on strong historical content; and
- been engaged with and supported by its local community.

Please include the number of staff and volunteers involved in the organization.

### ***Award of Distinction***

Explain how the nominee has:

- contributed significant time and energy to preserving and promoting Kentucky state or local history in their community or the commonwealth;
- helped to make the organization a more effective service provider in the community; and/or
- made a significant impact on the study of Kentucky state or local history at the local, regional, state, or national level.

### ***Frank R. Levstik Award for Professional Service***

Explain how the nominee has:

- demonstrated exemplary work and dedication to their institution;
- been instrumental in raising the overall excellence and professionalism of an institution;
- contributed to the overall professionalism of history organizations and museums in Kentucky through participation and leadership roles in professional organizations; or
- been in active service to other organizations through workshops, presentations, research, publications, or other activities.

### ***Dr. James C. Klotter Lifetime Dedication to Kentucky History Award***

Explain how the nominee has either:

- consistently shown support for history and history projects in their community, region, or state; or
- initiated or participated in a special project that has brought wide recognition to some facet of state or local history.

### **SPECIAL AWARDS**

#### ***Brigadier General William R. Buster Award***

Explain how the nominee has either:

- consistently shown support for military history and history projects in their community, region, or state; or
- initiated or participated in a military history project that has brought wide recognition to some facet of state or local history.

#### ***Volunteer Organization or Group***

Explain how the nominee has either:

- consistently shown support for history and history projects in its/their community, region, or state; or
- initiated or participated in a special project that has brought wide recognition to some facet of state or local history.

#### ***Community Impact***

Explain how the nominee:

- has made a significant impact on the community in which it works by advocating for the value of history, developing programming that impacts the community in positive ways, and
- encourages others to be involved in and help promote the value of history.
- initiated or participated in special projects that have brought wide recognition to some facet of state or local history

#### ***Kentucky Public History Intern***

Explain how the nominee:

- exemplifies the skills and core values of history in their internship
- demonstrated exemplary work and dedication to their institution
- contributed to the mission of the institution through their internship

## GENERAL AWARDS

Explain how the nominated project in either category (education or publications) demonstrates value, rigor, relevance, and accessibility.

- Value: makes a significant contribution to Kentucky or local history;
- Rigor: content is accurate, balanced and meets established state and national standards;
- Relevance: program is meaningful, accessible and of benefit to the targeted audience;
- Accessibility: availability, ease of use and adherence to established industry accessibility standards.

## SUBMISSIONS

Completed nominations may be submitted by mail, digitally via file sharing service (such as Dropbox or Google), or in person. Publication nominations must be mailed or dropped off. Hours of operation are Tues-Sat, 10 am – 5 pm.

For mail-in entries and drop off entries, please send/deliver to:

*Kentucky History Awards Nomination*

*Attn: Tyler McDaniel*

*Kentucky Historical Society 100 W Broadway*

*Frankfort, KY 40601*

Digital submissions:

*File sharing submissions must be emailed to [tyler.mcdaniel@ky.gov](mailto:tyler.mcdaniel@ky.gov).*

## NOTIFICATION OF AWARD WINNERS

All award recipients will be notified **by email on Monday, May 1, 2023**. Award recipients should plan to attend the *Kentucky History Awards* presentation on **Saturday, June 3, 2023**, at the Kentucky Historical Society in Frankfort, KY. If a recipient cannot attend to accept the award, a representative should be sent in their place.

Questions? Contact Tyler McDaniel at [tyler.mcdaniel@ky.gov](mailto:tyler.mcdaniel@ky.gov).

THIS PAGE INTENTIONALLY LEFT BLANK.  
PLEASE CONTINUE TO NEXT PAGE.



## NOMINATION CHECKLIST

I nominate \_\_\_\_\_ for the \_\_\_\_\_ award.

I enclose the following supporting documentation:

Checklist

Nomination form

Descriptive narrative

Supporting materials specific to the award category

Digital photograph of the nominee

Digital photograph(s) of the nominated project, program, or publication demonstrating the contributions of the individual or group.

For mail in or drop off entries, **digital material must be submitted on a USB drive.** Discs will not be accepted.

## **NOMINATION FORM** (three pages)

### **NOMINATION INFORMATION**

---

Nominee (organization, group or individual) \_\_\_\_\_

\_\_\_\_\_

Project title (if applicable) \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

Nominee's E-mail address \_\_\_\_\_

### **AWARD CATEGORY**

---

Choose the ONE category appropriate to your nomination.

#### **SERVICE AWARDS**

Thomas D. Clark Award of Excellence

Award of Distinction

Frank R. Levstik Award for Professional Service

Dr. James C. Klotter Lifetime Dedication to Kentucky History Award

#### **SPECIAL AWARDS**

Brigadier General William R. Buster Award

Volunteer Organization or Group Award

Community Impact Award

Kentucky Public History Intern Award

## **GENERAL AWARDS**

### **EDUCATION**

#### **Class A: Organizations with operating budgets of less than \$10,000 per year**

- Exhibits
- Programming (public or school)
- Multimedia (audio visual/oral history)
- Special Projects
- Preservation

#### **Class B: Organizations with operating budgets of \$10,001 to \$50,000 per year**

- Exhibits
- Programming (public or school)
- Multimedia (audio visual/oral history)
- Special Projects
- Preservation

#### **Class C: Organizations with operating budgets of \$50,001 to \$100,000 per year**

- Exhibits
- Programming (public or school)
- Multimedia (audio visual/oral history)
- Special Projects
- Preservation

#### **Class D: Organizations with operating budgets of more than \$100,001 per year**

- Exhibits
- Programming (public or school)
- Multimedia (audio visual/oral history)
- Special Projects
- Preservation

### **PUBLICATIONS**

- Class A: University Press - Books
- Class B: Local/Private Press – Books
- Class C: Website/Online Indexes/Digital Media
- Class D: Pamphlet/Newsletter

## **NOMINATOR INFORMATION**

Nominator's Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email address \_\_\_\_\_

## **OTHER INFORMATION**

Name of person who will accept award if nominee is selected: \_\_\_\_\_  
(This person **MUST** attend the *Kentucky History Awards* presentation on Saturday, June 3, 2023 in Frankfort, KY)

Address/City/State/Zip \_\_\_\_\_

Phone (w/area code) \_\_\_\_\_ Email address \_\_\_\_\_

Name of person(s) who may accompany the winner to accept the award: \_\_\_\_\_

Name of nominee's local media outlets (newspaper, websites, etc.) for KHS promotional opportunities:

\_\_\_\_\_  
\_\_\_\_\_